

Unity in Community Project Fund

Guidance Notes

Please read these notes carefully before completing the application form.

Background Information

Unity in Community was left, by the North Hull HAT, the sum of £5,000.00 a year for five years to give out to other organisations to fund local projects.

How much money is available?

Grants are available up to £250.00.

Who can apply?

Funding will only be available to constituted groups that are run by local people or locally based groups voluntary or community groups and bank account in group's name.

Joint (partnership, consortium) projects involving more than one group or organisation are encouraged. In this case the lead organisation must be run by local people or be a locally based group.

You should also consider having a written agreement describing how the partners will work together and how any problems or disputes will be managed.

No more than one grant will be made in a year to any organisation or partnership.

Grants will not be made to

- Individuals
- Projects that are not managed by local people
- Party political activity
- Furtherance of religion as a primary purpose
- Activities inconsistent with a group's objects
- Groups providing services which are the responsibility of the statutory authorities
- Groups who have not submitted reports and receipts for previous grants

What types of projects are eligible?

The project must benefit residents of the HU6 area (if the project involves working with groups outside the area only those costs that are directly incurred by HU6 residents can be covered)

In the event that the fund is oversubscribed priority will be given to projects that are:

- Innovative
- Involved networking, information sharing or building links
- Involve resource pooling or co-operation between different groups or agencies
- In need of "pump-priming" to lever in funding from other agencies into the area
- Involve partnership/consortium working (the lead partner organisation must be locally based)

The following types of projects are *ineligible*:

- Services which are or should be provided by statutory services
- Projects which do not work in the HU6 area
- Projects which are not managed by a majority of HU6 residents

Publicity

The project should acknowledge the contribution of the Project Fund in any publicity associated with the event.

All applications are judged against the criteria set out above. The panel will reject applications that do not meet the criteria.

To ensure that money is spent as agreed all successful projects will be expected to submit a brief written report evaluating the project, outlining how the money was spent and the number of people in the area who actually benefited. Receipts should be submitted and accounts also requested.

If the project does not take place or a group ceases to exist, whilst grant money remains unspent then the remainder must be returned. In the event of a group ceasing to exist any equipment purchased with grant money must be given to a local group with similar objects.

Complaints and Appeals

If any group feels their application has not been treated fairly or wishes to appeal against the panel decision should contact Unity in Community.

Completed application forms

Please return your completed application form to:

Unity in Community
501 Endike Lane
Hull
HU6 8AQ
Tel: 01482 852292

When can we apply?

Contact Unity in Community for information.

Please return this form to Unity in Community, forms received after the deadline will not be looked at until the next deadline is reached.

GOOD LUCK!